



Minutes of the Cavendish Parish Council Meeting that took Wednesday 16th July 2025. In the Cavendish Memorial Hall at 7.30pm.

Councillors Present: Malcolm Halliday, Ed Stevens, Ted Gittins, Annette Williamott and Alison Kenny.

Also present: Kay Garner (Clerk), District Councillors Marion Rushbrook and Nick Clarke and 3 Members of the public.

1. Acceptance of apologies for absence.

Apologies were received and accepted from the Chair, Councillor Nick Vosper. Councillor Nicky Welch and County Councillor Bobby Bennett.

2. Declaration of Interest in items on the agenda and dispensation requests.

No councillor declared an interest in any item on the agenda. No dispensation requests were received.

3. Approval of minutes of the Parish Council meeting held on 16th June 2025.

Due to the absence of the Chair, the minutes were not approved and will be approved at the next Parish Council Meeting.

4. Public Session (20 minutes)

- A parishioner reported that there was still an issue with the Trees in the Columbines. District Councillor Marion Rushbrook offered to assist in this matter.
- It was reported that drains had been clogged with straw. It was advised that this is a Highways matter and should be reported to them.
- Solar Farm. The question was asked if payment would be received from them for any inconvenience. At the time of the meeting no planning application had been received. District Councillor Nick Clarke advised that there is a fund if the Solar Farm is constructed.
- Planning Application DC/25/1043/HH (Agenda Item 10) was discussed with Parishioners affected in attendance. It was agreed to discuss Item 10 at this point. Councillors were sympathetic to the impact of this application on neighbouring properties. Councillor Ted Gittins advised that if the application was withdrawn and work carried out withing the permitted development rights it would potentially have a greater negative impact. District Councillor Nick Clark advised that they could consult with the architects direct.

5. County/District Councillors' reports

Nick Clarke has been trying to assist in obtaining extra Car Parking Spaces created at the Clare Social Club.

Marion Rushbrook advised that the Local Plan had been published and that the Unity Council proposal was for 1 Tier. She confirmed that a replacement notice board for the Cavendish Memorial Hall could be funded from their locality budget.

6. Finance

- a) June 2025 Accounts. Due to the absence of the Chair the accounts were not approved and will be approved at the next Parish Council Meeting.

A question was asked regarding the cost of the Water Rates for the Memorial Hall. It was agreed that this would be checked against the previous year's costs.

Action: Clerk



- b) Terms of Reference for Finance Committee. Not all Councillors had read these so they will be added to the agenda, again, for the next Parish Council meeting.

7. Parish Councillors' Reports

Ed Stevens reported his concerns regarding the field next to Stour Street (It has previously been used as a car park for community events). It appears that it is being used without authorisation for non-community events. Councillor Malcolm Halliday agreed to check with the landowner to see if they are aware.

Malcolm Halliday reported that one of the gates into the play area had caused an injury to a child. It appears to be closing too fast. The monthly play area inspection did not report any risk. He had taped it off to prevent usage and has contacted Chris Mortimer to quote for repairs.

The Finbow-Abrose Trust requires a new Administrator. He will contact a previously interested person to see if they will take on this role.

The Allotment leaking tap has been replaced.

Annette Williamott reported that Chubb F&S were offering a service to regularly check Defibrillators. As we have volunteers for this service we will not be taking up this offer.

It was reported that the bench around the tree on The Green was cutting into the tree. It was agreed to get this looked at.

Ted Gittins had received a complaint regarding a planning breach on a property. It was agreed that the Clerk will contact West Suffolk Planning Department.

Community Housing this is ongoing.

Alison Kenny had received a request on behalf of the Cavendish Magazine Committee regarding the sign on the house wall of Newmans Cottage. This is in poor condition and the committee would like to use some of their funds to restore this with a contribution from the Parish Council. It was discussed and proposed that a quote should be obtained with a view to also moving it to the current village sign.

8. Chair Report

There was no Chair report in his absence.

9. To receive an update on the list of actions agreed at the last meeting.

It was agreed that all actions had been completed or were in progress.

10. Planning Applications DC/25/1043/HH

Proposal: Householder planning application - a. additional storey added to bungalow b. changes to fenestration including new front entrance with projecting wrap and cladding c. single storey side extension

Location: 7 Peacocks Close. Cavendish, Suffolk. CO10 8DA

Parish Council Response: The proposed increase in height will affect the setting of the Grade II Listed "Peacocks Ley" on adjoining land and introduce direct vision from first floor windows towards the rear gardens, thereby harmfully affecting the occupants' privacy and amenity. These issues are not adequately addressed in the Planning Statement and no Heritage Assessment has been submitted. The Council note, however, that an extension incorporating greater height can be undertaken under Permitted Development Rights and would have a more harmful impact. The Council therefore request that careful consideration be given to the above and to the concerns raised by local residents.



11. Elect a Vice Chair

No volunteer. To be added to the agenda for the next meeting.

12. Memorial Hall

- Notice Board
This will be funded from the District and possibly County Councillors Locality Budget.
Quote will be obtained and sent for approval.

Action: Clerk

- Kitchen Blind
This has been repaired.

13. APM and Community Fair

An email will be sent to all attendees to determine the preferred format for the next APM/Community Fair.

14. Play Area

- Working Group
It was agreed that Councillors Alison Kenny and Annette Williamott with assistance from the Clerk will form the working group.


15. Correspondence

- Meeting with Nick Timothy
District Councillor Marion Rushbrook offered to contact him on our behalf to arrange a public meeting.

16. Any other business for noting or including on the next agenda of the next meeting on Wednesday 10th September 2025.

- Approval of minutes of 16th June 2025
- Approval of June 2025 Accounts
- Approval of Terms of Reference for Finance Committee
- Election of Vice Chair

There being no further business the meeting closed at 21.40.

Signed:  (Chair) Dated: 10/9/25