



**Minutes of the Cavendish Parish Council meeting held on Wednesday 13<sup>th</sup> November 2024. In the Cavendish Memorial Hall at 7.30pm.**

**Councillors Present: Malcolm Halliday (Chair), Nicky Welch, Ted Gittins, Nicholas Vosper, Annette Williamott, Shannon Craig.**

**Also present: Kay Garner (Clerk), County Councillor Bobby Bennett, District Councillor Marion Rushbrook and 19 members of the public.**

**1. Acceptance of apologies for absence.**

None.

**2. Declaration of Interest in items on the agenda and dispensation requests.**

No councillor declared an interest in any item on the agenda. No dispensation requests were received.

**3. Approval of minutes of the meeting held on Wednesday 11<sup>th</sup> September 2024.**

It was resolved that the minutes were correct. The Chair signed them.

**4. Public Session (20 minutes)**

Several Parishioners raised their concerns regarding the upcoming planning application for a children's home in Water Lane. The Chair reminded them that it could not be discussed as an agenda item until such time as the application was received. It would then be added to the agenda that is published on the website and notice board. It was agreed that should the planning deadline expire prior to a planned Parish Council meeting then a public planning meeting could be held, time permitting. This would be after the planning committee and/or councillors meet as per our planning policy. It was agreed, after a request from a parishioner, that this special meeting would also be additionally advertised on the village Facebook page as well as the Parish Council noticeboard and website. The Chair also reminded them that the Parish Council do not have the authority to pass or decline planning applications. That is West Suffolk District Council. The Parish Council have three options on planning applications: No Comment, Object or Support. These can also have written observations to accompany their response. Councillor Ted Gittins informed them of the valid responses to planning applications. The Parish Council will consider the views of parishioners.

**5. County/District Councillors' reports**

County Councillor Bobby Bennett provided reports (as attached) with additional discussion on:

Pot Holes – dragon patcher tool and reporting tool.

Flooding – Report will be forthcoming with any funding available to tackle this.

Governor – She is now a governor for Cavendish Primary School

Children's home – commented that how keen Heycroft were to engage with residents which is not always the case.

Road/Path – resurfacing. It was discussed with a parishioner who questioned the strategy.

**6. Co-options of New Councillor Shannon Craig.** Shannon was welcomed onto the Parish Council and joined the other councillors.

**7. Vacancy for Parish Councillor** We have a vacancy due to Richard Dawkins resignation. We thank him for his 3 years' service. The vacancy notice has been published and as there were no applications for an election, we can now co-opt.



## 8. Finance

- a) September and October 2024 Accounts  
This was approved and signed by the Chair.
- b) New Financial Regulations 2024.  
The revised agreement proposed was unanimously agreed and approved by all councillors.
- c) Welcome Wednesday Grant  
This grant of £1400 has been received with thanks for West Suffolk Council.
- d) External Audit Results  
The external audit is now complete.  
These have now been published on our website:  
[External Auditors Report and Certificate 2023 2024](#)  
[Notice of conclusion of audit 2023 2024](#)
- e) Finance Committee Budget Proposal  
The proposed budget proposal was unanimously agreed and approved by all councillors.
- f) Finance Committee Precept Proposal  
The proposed Precept proposal was unanimously agreed and approved by all councillors.
- g) Donation Request  
It was unanimously agreed that a donation of £50.00 each would be sent to Sudbury Air Cadets and Citizens Advice Bureau.

## 9. Parish Councillors' Reports

**Nicholas Vosper** reported that George Hardy who was previously managing the Orchard has resigned from that position. The Allotments; there is a request to dispose of old material and objects from the site. After a discussion amongst the Councillors it was agreed to ask James Munro if he could quote and action this.

**Nicky Welch** and **Annette Williamott** reported that the Welcome (Warm) Wednesday celebrated its 2nd Birthday. The grant was gratefully received and would continue to support the well attended group.

**Annette Williamott** confirmed that the Memorial Tree on behalf of the daughter of Jean and Peter Marshall, who formally lived at Western House had now been purchased. The Field Maple tree will be planted on the site of the removed Horse Chestnut by the play area at the top of the green.

**Ted Gittins** recently attended an Affordable Housing conference. As a result of this he would be exploring any possible sites and needs for Cavendish.

## 10. Chair Report

Malcolm recently attending a Flooding Forum. Two main points were noted:

- 1. Land owners are responsible for any flooding caused by their land.
- 2. Emergency Planning Plan. This hi-lighted a need for such a plan and therefore action should be taken to create one.

## 11. To receive an update on the list of actions agreed at the last meeting.

It was agreed that all had been actioned.



## 12. Planning Applications

DC/24/1428/TCA

**Proposal:** Trees in a conservation area notification - one Ash (T1 on plan) remove secondary stem over neighbouring property

**Location:** Western House , High Street, Cavendish, Suffolk, CO10 8AR

**Parish Council Response:** No Comment

DC/24/0915/TCA

**Proposal:** Trees in a conservation area notification - a. one Viburnum (T1 on plan), one Cherry (T2 on plan), one Apple (T6 on plan) overall crown reduction to height of 2.5 metres; b. one Goat Willow (T3 on plan) pollard to 1.8 metres above ground level; c. one Wild service (T4 on plan) reduce limb over footpath by 1.5 metres; d. one Beech (T5 on plan) reduce crown 3.6 metres above ground level; e. one Pine (T7 on plan) remove small secondary stem

**Location:** Western House , High Street, Cavendish, Suffolk, CO10 8AR

**Parish Council Response:** No Comment

## 13. War Memorial

A grant has been applied for along with further quotes for the work.

The budget/precept has included extra monies to add to the previous amount (held in reserves) in the event of the grant application not being successful to carry out the work.

## 14. Play Area

a) Repairs

All essential work has been carried out.

b) Replacement

The first grant has been applied for towards the cost of replacement of the play equipment. Other grants will be sourced and applied for. The budget/precept for 2025 will also include an amount to contribute towards the cost.

## 15. Memorial Hall

It was agreed to accept the quote from Robert Harman Carpets & Vinyls for the remedial work and laying of new vinyl for the kitchen floor. An application will be made to the Memorial Hall Trust for reimbursement of this cost.

## 16. Dog Poop Bags

It was agreed that the Parish Council would continue to supply the Village Shop with dog poop bags (donations will be requested upon distribution).

## 17. A Frame Signs

It was agreed that a Parish Council Policy should be created to set out the procedure, location and size of any A Frames advertising Cavendish businesses and events.

**Action:** Nicholas Vosper

## 18. Notice Board (Opposite The Bull)

This has now been replaced.

## 19. Pond

Following the completion of the survey it was agreed that it would be continued to be maintained as previously and reviewed as appropriate.

## 20. Tree Survey

A survey of trees on The Green, In the Cemetery and the Memorial Hall will be carried out by Maestro Tree Services to determine if any essential work is required.



## **21. Correspondence**

a) Poppy Wreath Removal

The proposal by councillors was to leave the wreath for six months after Remembrance Day.  
Parishioner views will be sought.

b) Donation Request

See 8 g) Above

## **22. Parish Council Meeting Dates (Wednesday) 2025**

The following dates were agreed:

January 15<sup>th</sup> 2025

March 12<sup>th</sup> 2025

May 7<sup>th</sup> 2025 - AGM

July 9<sup>th</sup> 2025

September 10<sup>th</sup> 2025

November 12<sup>th</sup> 2025

Date for Annual Parish Meeting to be held at a weekend date TBC

## **23. Any other business for noting or including on the next agenda of the next meeting on Wednesday 15<sup>th</sup> January 2025.**

- Election of a Deputy Chair

There being no further business the meeting closed at 9.10pm.

Signed:

(Chair) Dated:



## Suffolk County Council Report for Clare Division

September 2024

### [Suffolk launches pothole prevention programme ahead of winter weather](#)

Suffolk County Council has launched a pothole prevention programme to target areas of Suffolk's road network that could worsen when the winter weather hits.

Teams with additional resources and the latest technology have already started visiting and treating locations susceptible to deterioration or where there are smaller defects that could grow as the colder and wetter weather strikes.

Building on the success of earlier trials with the Roadmender Elastomac and Dragon Patcher machines, teams will be deployed across Suffolk to use this equipment in addition to our usual Safety Defect Service that deals with larger defects as they occur.

Highways workers using the Roadmender Elastomac system will target urban roads that are at higher risk of damage to locate cracks and smaller potholes and carry out repairs. Unlike traditional methods, which require potholes to be saw-cut, excavated and asphalt to be compacted on top, Elastomac is a flowable material used to seal the repaired area.

Once applied, this adhesive, flexible material bonds with the existing road surface, preventing water getting in the cracks and extending the road's lifespan. The process is more sustainable and efficient, reducing material movement and waste by 90%, lowering costs and minimising disruption.

With the Dragon Patcher machines, these clean the surface of the road using compressed air, preparing it for repair with an application of aggregate and hot bitumen material, and will target rural roads.

Fuelled by biodiesel, HVO (hydrotreated vegetable oil), the patcher reduces raw material use, generates zero waste, and has demonstrated significant carbon savings compared to traditional patching techniques.

The locations have been carefully chosen, focusing on areas with a higher risk of potholes forming during winter. Highways teams will be working when weather conditions allow, from 7am to 5pm, moving across the county to treat the more vulnerable areas. Whilst the repairs are underway, traffic will be managed temporarily by staff on site, and there may be waiting times of up to 15 minutes.

Highways authorities up and down the country experience an inevitable rise in potholes during the winter months. Water seeps into cracks in the road surface which freezes, expands then breaks up the road surface. The purpose of this preventative programme is to seal treated areas of Suffolk's road network to reduce water getting into cracks reduce the overall number of potholes forming.

For more information on our targeted project, please visit the [pothole prevention programme page](#).



Suffolk County Council has raised concerns in its response to the government's proposed reforms for planning policies for England.

In particular, it expresses fears about the lack of clarity around infrastructure, such as schools, transport, waste and community facilities when new housing developments are approved.

Last week, the government closed its consultation on plans to change the National Planning Policy Framework and other parts of the planning system.

The proposals include a significant increase in the number of new homes to be built across Suffolk – the government's own figures suggest that East Suffolk alone would see an 87% increase in the number new homes, compared those currently planned.

Suffolk County Council is already very active in securing developer contributions and delivering infrastructure. It secures Section 106 contributions as well as funding from the Community Infrastructure Levy from district councils - but this is to maintain a baseline level of service rather than make a positive overall improvement to infrastructure.

In its response to government, the council said that the simple question of "who pays" for the infrastructure needs to be answered when permissions are being granted. Local planning authorities should not be allowed to assume that other authorities and agencies will make up any difference.

#### [Suffolk Fire and Rescue Service and Trading Standards honour their heroes](#)

Firefighters, staff, and volunteers have been honoured at Suffolk Fire and Rescue Service's annual awards ceremony.

More than 50 long service and good conduct medals and clasps plus accolades and certificates for outstanding service to the community were presented in the ceremony at Trinity Park Showground in Ipswich on Wednesday October 2.

The awards also recognise the work of Suffolk County Council Trading Standards and emergency planning.

The Miles Hammond Trophy, awarded for excellence by an individual or team during an emergency incident, has been awarded to Firefighter Matthew Brown.

He was sitting in his car in Lowestoft when he saw a teenage girl knocked down as she crossed the road.

She was thrown into the air and landed 10 metres away. Matthew gave her CPR until an ambulance arrived. He also aided the driver of the car to prevent him becoming a target of hostility at the scene of the accident.

The Excellence in Community Safety Award was won by the Suffolk Trading Standards 'No Cold Calling Zone' team for its work in reducing doorstep crime and promote confidence in people who may have been subject to doorstep crime or who are more vulnerable to it.

There are now 217 such zones across Suffolk and since the launch of the first, in 2009, more than 34,000 households have been protected from cold callers, either by living in a zone or through stickers provided to individual households which give legal effect to the displayed 'no cold calling' request.

The Cabinet Member Award for Volunteer of the Year went to the Salvation Army, whose volunteers provide refreshments for firefighters at the scene of major incidents.

The team are on stand-by 24 hours a day to crew a response vehicle kept at Stowmarket fire station. On receiving the call they mobilise to buy fresh food and get to an incident within 40 minutes.

Over the years the team have provided thousands of firefighters with tens of thousands of hotdogs, sandwiches, soups, and hot drinks.

The Alan Soards Award for Best Fire Station went to Debenham fire station for its work in the aftermath of Storm Babet, despite being flooded itself.

A Lifetime Achievement award was made to Nigel Howlett of Suffolk Trading Standards in recognition of his 44 year career with the organisation which has seen him successfully investigate numerous rogue businesses.



They include car-clocking cases, where many miles were taken off vehicles; an investigation into a business producing counterfeit goods which required a visit to Dublin to obtain evidence; and the prosecution of a rogue builder for fraudulent trading against consumers on home improvement work.

A dozen Certificates of Merit were presented by Yvonne Gilchrist-Mason OBE, the High Sheriff of Suffolk, while Certificates of Long Service were presented by Councillor Liz Harsant, the Chair of Suffolk County Council.

Chief Fire Officer Jon Lacey and Becky Heginbotham-Blount of Suffolk Resilience Forum presented awards marking the work of the forum, a multi-agency group providing strategic and operational guidance for major incidents.

His Majesty's Deputy Lord-Lieutenant of Suffolk, Mark Pendlington, presented HM The King's Long Service and Good Conduct Medals, which are awarded for 20 years service to Firefighter Neil Bonham, Watch Manager Kevin Chambers, Firefighter Bryan Cooper, Crew Manager Gareth Cossey, Area Manager Henry Griffin, Firefighter Gary Naylor, Crew Manager Richard Plant, Firefighter Shelly Pleasance, Watch Manager Kirsten Thorpe, Firefighter Carl Vearer and Firefighter Darren Wood.

30 Year clasps were awarded to Deputy Chief Fire Officer Dan Fearn, Firefighter Les Field, Crew Manager Peter Goodhand, Watch Manager Steve Mullen (retired), Firefighter Stefan Saunders, Area Manager Andy Smith, and Station Manager Mark Walker.

40 Year clasps were awarded to Watch Manager Martyn Hazelwood, Watch Manager Paul Jolland, Crew Manager Paul Kerridge, and Station Manager Russell Punchard.

A minute's silence was observed in memory of Firefighter Steven Fisk, an on-call firefighter with Halesworth fire station, who passed away in September.

#### [Council to offer interest-free loans to make homes more energy efficient](#)

Suffolk County Council will offer interest-free loans to help make residents' homes warmer, safer and cheaper to run.

Energy efficiency upgrades such as insulation, solar panels, batteries, glazing, or heat pumps will all be possible with loans of up to £15,000 to be repaid over a maximum of 7 years at 0% interest.

The £3 million project will be open to homeowners across Suffolk from November, but you can [register your interest now at Lendology](#).

Making homes more energy-efficient helps retain their heat and use less energy, meaning homeowners can save on their energy bills and reduce their carbon emissions. A warm home also has a positive impact on health and well-being.

Money for the loans comes from £3 million of funding received as part of the council's negotiations with the previous government to secure a County Deal.

It was allocated from the Department for Levelling Up, Housing and Communities to support an energy efficiency and energy generation 0% loan fund for people that cannot access grants currently available to low-income households.

The scheme supports Suffolk's Climate Emergency Plan, by increasing the number of properties which have energy-efficient and low carbon energy measures installed.

An increase in demand for energy efficiency measures will also help support businesses providing those services, meaning jobs, skills development and investment in the green economy.

Suffolk County Council is partnering with Lendology CIC to deliver the interest-free loan scheme. Lendology CIC is an experienced Social Enterprise Lender, managing similar schemes with councils across the country.

For more information and to register your interest in an interest-free loan, visit [Lendology's website](#).

#### [Suffolk residents encouraged to share views on new Local Transport Plan](#)

Suffolk's communities helped shape a new draft of the Suffolk Local Transport Plan by sharing their views back in February of this year and the county council is now seeking feedback on the final proposed document.





The plan which details activity between 2025-2040 sets out a long-term vision for transport in Suffolk and as decarbonisation of transport, strengthening the local economy, promoting health, wellbeing and social inclusion, and creating better-connected places that encourage a range of transport choices.

Alongside this county-wide plan, the county council has produced fifteen 'Area Transport Plans' and a 'Suffolk Local Cycling and Walking Infrastructure Plan' which are the funded implementation plans for the wider Suffolk Local Transport Plan. These plans outline how the Local Transport Plan's vision and objectives will be delivered in key locations across the county.

The consultation is available via [www.suffolk.gov.uk/LTP](http://www.suffolk.gov.uk/LTP) and the consultation will close on Monday 25 November 2024. The Local Transport Plan and its associated plans will then be presented to Suffolk County Council's Cabinet in 2025.

[Suffolk County Council set on major investment to further protect Suffolk from flooding as it calls on Government to 'step up'](#)

Suffolk County Council has announced its intention to invest another £1.5 million to carry out important flooding prevention work.

- Council set to agree £1.5 million to deliver first phase of works identified in initial flood investigation reports
- Authority calls on Government to recognise ongoing impact of Storm Babet and fund £20 million of further prevention work urgently needed
- Extensive work already completed since Storm Babet including more than 111,000 drains cleared and significant road repairs.

The commitment comes as initial flood investigation reports have identified that a further £20 million is needed to complete the work – a figure that the county council can't afford. The council has therefore written to the Flooding Minister, Emma Hardy MP, and demanded the government step up and plug the funding gap.

- [Read the council's letter to DEFRA](#)

Examples of the kind of projects that could be delivered include:

1. Creating flood water retention ponds in land above villages and green spaces within communities to capture water and slow the flow into residential areas.
2. Installing flood doors and non-return valves on drains to stop water entering properties that are particularly at risk of flooding.
3. Help landowners with advice and guidance, especially those within responsibilities to maintain ditches and streams on their properties (known as 'riparian ownership').
4. Bolstering Suffolk Highways' resources to deliver planned and reactive maintenance on the county's roads and footpaths.

Storm Babet struck between October 18 and 21 last year and caused substantial flooding and disruption across Suffolk. A month's worth of rain fell in 24 hours, flooding more than 900 homes and businesses. The impact of the storm was exceptional and demanded an urgent multiagency response.

So far, Suffolk County Council has committed more than £13.75 million for work to aid recovery from Storm Babet.

Suffolk County Council has made several achievements as part of our continued commitment to reduce flood risk.

The council has already committed £12.25 million, including:

- £1 million on bringing in additional flood investigation specialists
- £1.25 million for repairs to Suffolk's highways following the flood damage
- £10 million funding, which was committed in 2021, to address long-standing drainage issues over three years. This complements £2 million a year invested in drainage repairs and improvements funded from the Department for Transport maintenance grant.

The council has completed seven location-based flood investigations, with an estimated 50 to complete. This compares to an average of three or four investigations in an average year. These reports provide a detailed account of events for each flooding location and recommendations for other organisations, landowners, businesses and residents.

Carried out extensive works on Suffolk's highways. Specifically:

- Cleared 96% of highway drainage gullies across Suffolk, more than 111,000. This involves lifting the iron grates and sucking up the debris that has washed off the roads





- Attended more than 3,500 emergency call outs for flooding related incidents – an unprecedented number. This includes pumping an estimated 2.5million litres of water from the roads, removing 53 tonnes of debris and clearing 121 fallen trees
- Rolled out the [DEFRA-funded Recovery Scheme](#) which meant that flooded property owners could apply for up to £5,000 to make their homes and businesses more resilient to future flooding. Suffolk County Council is administering the scheme on behalf of government. [Applications are open until April 2025.](#)

The new money is set to be agreed by the council's Cabinet on 5 November.

#### [Deadline approaching for secondary school places in Suffolk](#)

Parents and carers have until Thursday 31<sup>st</sup> October 2024 to submit an application to secure their child's place at a secondary school for September 2025.

Applying after the closing date significantly reduces a child's chances of getting a place at their preferred school.

Last year, Suffolk County Council received 7,867 on-time applications from parents and carers indicating which secondary school they would prefer their child to be educated at from September 2024 in Year 7. 93% of applicants received an offer for their first preference school and almost 98% of applicants received an offer for one of their three preferred schools.

A completed application must be submitted for every child requiring a Year 7 place at a secondary school. For families who are planning to move house or think their circumstances may change before next September, it is still important to make an application on time using the child's current address. Further information to help parents and carers with this process is available at [www.suffolk.gov.uk/admissions](http://www.suffolk.gov.uk/admissions).

Parents and carers should apply online as they will receive an email confirming that their application has been received. If they are unable to apply online, they should complete a paper application (CAF1), however these cannot be acknowledged, so it is suggested parents and carers obtain proof of postage.

Before making a school application, parents and carers need to carefully consider how they will get their child to and from school. School travel eligibility is based on a child attending their nearest suitable school that would have had a place available and where the distance criteria is met. This might not be the catchment area school. To find out more about SCC's School Travel Policy please visit [www.suffolkonboard.com/schooltravel](http://www.suffolkonboard.com/schooltravel).

Families who apply online will be able to log on to the Online Service on the National Offer Day (Monday 3<sup>rd</sup> March 2025) to see their offer of a school place. An email confirmation will also be sent on the day. For those who completed paper applications, offer letters will be sent out by second class post on the National Offer Day.

Applications can be made at [www.suffolk.gov.uk/admissions](http://www.suffolk.gov.uk/admissions), where further advice and guidance is also available.

#### [Fostering is...Everything](#)

Fostering can mean everything to those involved. That is the message of a powerful new fostering film from over 100 councils.

'Everything' was launched on 17 October 2024. It is the seventh film produced by a growing partnership of councils and children's trusts to promote local authority fostering. The 'Everything' project is the largest collaboration yet, with participants from Cumbria to Devon and Lancashire to Suffolk.

"'Everything' follows foster carer Mike and his family on a journey through time with two of the children they have looked after, who are now adults. A surprise 60<sup>th</sup> birthday party for Mike gives Will and Zara a chance to reflect on how being fostered made a difference to their lives, thanking him for everything.

Thanks to footage shot on a genuine old camcorder, we are taken to the 1990s, to see how Will settles into the family. We also jump back to the 2010s, when a young Zara is being taught to play the guitar by Mike, something that comes full circle when she performs a song at the party. Mike's son Chris is involved throughout, showing the important role the children of foster carers play.

The concluding message of the film is that what you do with your life could forever change someone else's – encouraging people to foster in order to make that change.

The film was developed with the input and insight of foster carers and people with care experience, was produced by Reel TwentyFive and project managed by public sector media partner CAN/Rachel Brown.



'Everything' is the latest in a series of film collaborations that started in 2017 with 'Giants', which was supported by a small number of local authorities in the midlands and has now grown into a national project across England, reflecting the need to recruit more foster carers.

#### [More time to get your Suffolk solar panel and battery storage quote](#)

Over 3,100 Suffolk residents have signed up for a quote from the Solar Together Suffolk scheme for solar panel and battery storage installation – and the deadline for registration is now extended to 15<sup>th</sup> November 2024.

This gives more homeowners the opportunity to save on their energy bills, cut carbon emissions and boost local renewable energy generation.

Solar Together Suffolk helps homeowners feel confident that they are paying a fair price for a high-quality installation from qualified installers, without the hassle of shopping around themselves.

On offer are solar panels with optional battery storage and EV charge points, as well as retrofit battery storage for anyone who already has solar panels installed and is looking to get more from the renewable energy they generate.

Registration to the scheme is free, and there is no obligation to go ahead with an installation.

Suffolk's councils are working in partnership with iChoosr, experts in sustainable energy transition, to make the transition to clean energy as cost-effective and hassle-free as possible, and enabling homeowners to increase their independence from the national grid.

How does it work?

- Householders can register online by 15 November 2024 for free and without obligation at [solartogether.co.uk/suffolk](https://solartogether.co.uk/suffolk)
- Approved UK solar PV suppliers participate in a reverse auction. They are able to offer competitive pricing as the volume and geographic concentration makes it possible for them to realise greater efficiencies, which they pass on with lower prices for installations.
- After the auction, registered households will be emailed a personal recommendation which is specific to the details they submitted in their registration.
- If they choose to accept their recommendation, the specifics of their installation will be confirmed with a technical survey after which a date can be set for the installation of their solar PV system.
- Telephone and email helpdesks are on-hand throughout the whole process which, together with information sessions, will allow households to make an informed decision in a safe and hassle-free environment.

iChoosr has been collaborating with UK councils since 2015 on its Solar Together scheme, aiming to accelerate the energy transition nationwide. The initiative aims to encourage residents to partake in the collective purchase of solar PV and battery storage systems. To date, Solar Together has installed 13,750 solar panels in Suffolk, reducing carbon emissions by 27,100 tonnes over 25 years – equivalent to 15,000 cars off the road in that time!

iChoosr's schemes have been delivered in partnership with local authorities in five countries. More than 180 schemes have led to 178,000 residents installing solar PV systems.

#### [Suffolk residents urged to share their views on local pharmaceutical services](#)

Suffolk County Council is calling on residents to share their views on local pharmaceutical services as part of a regular review to ensure that these services continue to meet the evolving needs of the community.

The Pharmaceutical Needs Assessment (PNA), which is undertaken every three years in line with statutory requirements, is a comprehensive report designed to assess current pharmaceutical services and identify any gaps or areas for improvement.

Feedback gathered through this survey will help the Suffolk Health and Wellbeing Board, NHS England, and Integrated Care Boards make informed decisions about future service provisions, including any potential new pharmacy openings.



Pharmaceutical services in Suffolk are delivered through community pharmacies—sometimes referred to as chemists—which include those located in supermarkets, online pharmacies, and specialist medical appliance contractors. These pharmacies not only dispense medicines but also offer essential healthcare advice and support, often serving as the first point of contact for health concerns.

Residents can complete the survey online by visiting <https://bit.ly/4f4PUYC>. The deadline for submissions is 8<sup>th</sup> November 2024.

By contributing to this important review, residents can help ensure that pharmaceutical services in Suffolk remain fit for purpose and responsive to the needs of the community.

#### [Suffolk Highways unveils new gritting fleet named by county's young people](#)

With winter approaching, Suffolk Highways has welcomed 38 new gritters to replace its existing fleet, including Kieran McSpreader, Albert Brinestein and Morgan Freezeman.

The new gritters have a digital operating system with the latest route map planning software, ensuring they are winter ready to keep Suffolk's roads safe and moving in the event of ice or snow.

A competition to name the gritters was launched at this year's Suffolk Show, with winning entries including Salty, Gritty McGrit Face and Grit Britain, being unveiled during a recent ceremony in Ipswich.

There are also multiple Suffolk-related names in the fleet, such as Spread Sheeran, Lizzie Gritzzini and Grit Rhys Jones in recognition of some of the county's famous residents.

They are not the only celebrities to be honoured, as Gritney Houston, Spready Mercury, Keanu Freeze, Lewis Caploughdie, and David Attenbrrrrrr are set to grace Suffolk's roads in the coming weeks and months.

Whilst the weather has been warmer in recent weeks, Suffolk residents may get a glimpse of the new gritting fleet when they carry out their test grit runs in the coming days.

Further information on winter maintenance carried out by Suffolk Highways, including which roads are gritted, can be found at [www.suffolk.gov.uk/roads-and-transport/highway-maintenance/check-which-roads-are-gritted](http://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/check-which-roads-are-gritted).

#### [Loft Insulation Offer gives Suffolk residents 50% off eco-friendly insulation](#)

According to The Energy Saving Trust, an uninsulated home loses up to a quarter of its heat through its roof.

An effective way to reduce this heat loss, and your heating bills, is to insulate your loft.

For the second year running, Suffolk's Public Sector Leaders have provided funding to help Suffolk residents make their homes warmer and save money on their energy bills.

The Suffolk Loft Insulation Offer enables homeowners in Suffolk to receive a 50% discount (up to £200) and free delivery on orders of 200mm or 370mm wide eco-friendly, itch free thermal insulation rolls from High Loft, the UK's leading eco loft insulation brand.

Last year, the project enabled over 5,000m<sup>2</sup> of roofs in Suffolk to be insulated. This year, the Suffolk Climate Change Partnership want to double that figure. The offer is open to anyone in Suffolk and will only close once the allocated funding has been spent. Simply go to [highloft.co.uk/pages/suffolk-council-200-loft-insulation-contribution](http://highloft.co.uk/pages/suffolk-council-200-loft-insulation-contribution) and fill in the form to receive your discount code.

The Loft Insulation Offer is being funded by Suffolk's Public Sector Leaders and High Loft and will help contribute to Suffolk's Climate Emergency Plan and our vision for a net zero Suffolk. To find out more visit [greensuffolk.org](http://greensuffolk.org).

To order, simply [visit the High Loft website](#) and fill in the form to receive your discount code.

Products available for 50% discount up to £200 are: [200mm Width](#) - Eco Friendly Itch Free Thermal Insulation Roll

8m x 200mm x 110mm (1.60m<sup>2</sup>)

- [370mm Width](#) - Eco Friendly Itch Free Thermal Insulation Roll 8m x 370mm x 110mm (2.96m<sup>2</sup>)



Dear All,

Below some highways advice that you can share as you wish,

Thanks

Bobby

It is important that any issue that is deemed to be dangerous to either private property, the highway or any of its users is telephoned through on **0345 606 6171** so that they can be immediately assessed, and action taken quickly.

Any report logged via our reporting tool will generate a site visit from one of our Highways Assessment Officers. Although they do triage incoming reports, anything logged with them out of hours will not be picked up until the next working day – which as you will appreciate will lead to a delay in attendance.

Could I also please ask that you encourage residents to supply any photographs they may have – particularly in cases of drainage or flooding problems – as in many cases, the flood water will have subsided by the time our Teams attend.

Please let me assure you that all reports are assessed, and the sites visited – but it is vital that they are logged in the correct way so that we can respond in a timely manner – and so that these are assigned to the most appropriate team within Suffolk Highways:

- <http://highwaysreporting.suffolk.gov.uk> 'routine' issues such as potholes, non-urgent blocked drains, general maintenance issues etc.



Please **do not report a [highways emergency](#)** (a highways problem that poses an **immediate danger** to the public) **online - call [0345 606 6171](tel:03456066171).**

•

CLlr Bobby Bennett

Cabinet Member for Children and Young People's Services

County Councillor for Clare Division



2024\_2025 Accounts

**BANK ACCOUNT RECEIPTS To 30th September 2024**

Date	Source	Amount	Admin.	Cemetery	Allotments	Other	Hall Bookings	Hall Other	VAT
02/09/24	Hall Hire (McGoldrick)	22.00					22.00		
03/09/24	Hall Hire Deposit (Ellis)	25.00					25.00		
04/09/24	Hall Hire (Bumington)	88.00					88.00		
05/09/24	Hall Hire (Guz Cav Flowers)	10.00					10.00		
07/09/24	Hall Hire (CCA)	22.00					22.00		
08/09/24	Hall Hire - Koolas	25.00					25.00		
09/09/24	Hall Hire Deposit (Fuller)	25.00					25.00		
12/09/24	Hall Hire (Stroller)	22.00					22.00		
13/09/24	Abbey Memorial (Cadman)	75.00		75.00					
14/09/24	Hall Hire Deposit (Haycraft)	25.00					25.00		
18/09/24	Hall Hire - Pre School	250.00					250.00		
23/09/24	Hall Hire - Koolas	95.00					95.00		
23/09/24	Hall Hire - Cav Primary School	47.00					47.00		
25/09/24	Hall Hire - Bowls Club	22.00					22.00		
25/09/24	Hall Hire (Fuller)	44.00					44.00		
30/09/24	Hall Hire - Gainsborough	130.00					130.00		
30/09/24	Hall Hire - Yoga	100.00					100.00		
30/09/24	Hall Hire - Haycraft	55.00					55.00		

Total for 1 months to 30/09/24	1,082.00	0.00	75.00	0.00	0.00	1,007.00	0.00	0.00
Total b/wd	98,710.89							
Total c/wd	99,792.89							
Less Expenses	26,677.32							
Net	73,115.57							

**Exmarked Funds as at 30/09/24**

Cavendish Flowers	634.96
War Memorial	3,000.00
Memorial Hall and War Memorial Grant	8,500.00
Traffic Management	6,030.00
Total exmarked funds	18,164.96
Reserve	54,950.61
Total	73,115.57

**Bank account 30/09/24**

Current	53506.90
Savings	9608.67

Total	73,115.57
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*M. H. H. H.*  
Receipts

2024\_2025 Accounts

**BANK ACCOUNT RECEIPTS To 31st October 2024**

Date	Source	Amount	Admin.	Cemetery	Allotments	Other	Hall Bookings	Hall Other	VAT
04/10/24	Open Reach (Cheque)	32.80				32.80			
08/10/24	Allotment (Micknight)	10.00			10.00				
17/10/24	Hall Hire - Ladies Badminton	35.00					35.00		
18/10/24	Hall Hire - Pre School	250.00					250.00		
21/10/24	HMRC - VAT Return	1066.46							1066.46
22/10/24	Allotment (Conditio)	10.00			10.00				
25/10/24	Pre School Electric	86.23						86.23	
25/10/24	Hall Hire - Bowls Club	44.00					44.00		
25/10/24	Hall Hire - CCA	22.00					22.00		
28/10/24	Hall Hire - Yoga	75.00					75.00		
30/10/24	Hall Hire (Metcalfe Deposit)	25.00					25.00		
31/10/24	Hall Hire - Gainsborough	130.00					130.00		

Total for 1 months to 31/10/24	1,818.49	0.00	0.00	20.00	32.80	661.00	86.23	1,035.46
Total b/wd	99,792.89							
Total c/wd	101,611.38							
Less Expenses	33,736.66							
Net	67,875.73							

**Exmarked Funds as at 31/10/24**

Cavendish Flowers	634.96
War Memorial	3,000.00
Memorial Hall and War Memorial Grant	8,500.00
Traffic Management	6,030.00
Total exmarked funds	18,164.96
Reserve	49,710.77
Total	67,875.73

**Bank account 31/10/24**

Current	56007.06
Savings	9608.67

Total	67,675.73
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*M. H. H. H.*  
Receipts



2024\_2025 Accounts

BANK ACCOUNT PAYMENTS To 30th September 2024

				Category											
Date	TO WHOM	Cheque No./DD	Amount	ADMIN	MISC Other	Cemetery/ Allotments	Street Clean/Maint.	Grass/ Trees	Hall Maint.	Hall Services	VAT	5137	Hall Deposit Return		
06/09/24	James Munro Landscaping	23381	1208.80				1208.80								
06/09/24	A Willanor - Welcome-Mat Expenses	23378	214.08		214.08										
13/09/24	Deposit Return (CavShop)	23380	25.00										25.00		
16/09/24	West Suffolk (Bins) Allotments	DD	38.71			38.71									
16/09/24	West Suffolk (Bins) Memorial Hall	DD	55.17							55.17					
16/09/24	West Suffolk (Bins) Cemetery	DD	82.76			82.76									
19/09/24	K Garner - Clerk Wages	23386	570.37	570.37											
23/09/24	Pest Control Services	23382	80.00		80.00										
23/09/24	West Suffolk - Grass Cutting	23383	999.00					999.00			351.75				
23/09/24	HMRC NI Payment	23387	113.40	113.40											
23/09/24	West Suffolk - Grass Cutting	23384	999.00					999.00							
25/09/24	British Gas (Electric)	DD	84.96							85.91	4.05				
26/09/24	Chubb F&S	DD	31.08							25.90	5.18				
Total for September 2024			4478.13	683.77	274.08	119.47	1208.80	1646.25	0.00	181.98	380.98	0.00	35.00		
Total Costs b/w/d			22199.19	7595.95	1520.00	711.99	2542.36	3484.72	1579.00	3410.80	1221.34	0.00	153.00		
Total Cost of/d			26677.32	8279.72	1794.08	831.46	3748.95	5110.97	1579.00	3572.78	1562.32	0.00	178.00		

*M. Halliday*  
Payments

2024\_2025 Accounts

BANK ACCOUNT PAYMENTS To 31st October 2024

Greenhouse Farm - 10/24/24 - 10/24/24														
Category														
Date	TO WHOM	Cheque No/DD	Amount	ADMIN	MISC Other	Cemetery/ Allotments	Street Clean/Maint.	Grass/ Trees	Hall Maint.	Hall Services	VAT	5137	Hall Deposit Return	
04/10/24	J Murcott Hall Cleaning	23393	229.22							229.22				
04/10/24	James Munro Landscaping	23382	785.21				785.21							
07/10/24	West Suffolk - Grass Cutting	23388	112.50					112.50						
08/10/24	M Halliday - Notice Board/Keys	23389	563.40		474.80						88.60			
10/10/24	Marjoram Builders	23390	2383.78						1994.82		390.96			
11/10/24	K Garner - Clerk Wages	23392	570.37	570.37										
14/10/24	West Suffolk (Bins) Allotments	DD	38.71			38.71								
14/10/24	West Suffolk (Bins) Memorial Hall	DD	55.17							55.17				
14/10/24	West Suffolk (Bins) Cemetery	DD	82.76			82.76								
14/10/24	Deposit Return (Fuller)	23394	25.00										25.00	
14/10/24	Water Rates - Memorial Hall	23395	331.33							331.33				
17/10/24	SALC - Payroll	23397	54.00	45.00							9.00			
23/10/24	British Gas (Electric)	DD	178.88							168.27	8.41			
24/10/24	Deposit Return (Haycroft)	23398	25.00										25.00	
26/10/24	James Munro Landscaping	23400	1192.12				1192.12							
28/10/24	Chubb F&S	DD	31.08							25.90	5.18			
31/10/24	Stillwater Management (Pond)	23396	414.00		345.00						69.00			
Total for October 2024			7058.33	615.37	819.80	119.47	1857.33	112.50	1994.82	809.80	579.35	0.00	50.00	
Total Costs b/w/d			26677.32	7595.95	1520.00	711.99	2542.36	3484.72	1579.00	3410.80	1221.34	0.00	153.00	
Total Cost of/d			33735.65	8211.32	2339.80	831.46	4499.72	3577.22	3573.82	4220.69	1800.69	0.00	203.00	

*M. Halliday*  
Payments



Precept Proposal 2025\_2026

Precept 25-26	23-24	24-25	Precept 25-26	Reserves	See Below
<b>ADMIN</b>					
Audit Fee	600	600	600		
Election	1000	0	0		
Clerk incl expenses	8000	7000	8500		
Other Expenses (link etc)	400	300	400		
Training	100	500	472		
SALC/Subs	600	650	550		
<b>Sub Total</b>	<b>10700</b>	<b>9050</b>	<b>10522</b>		
<b>OTHER SERVICES</b>					
Insurance	2500	3000	2500		
Cavendish Flowers net	0	0	0		
Grass Cutting/Maintenance	7000	8000	7500		
Memorial Hall net	2000	8000	7000	2000	5000 *
Cemetery waste	300	0	0		
Benches/Playground	400	3300	11000	4500	5000 *****
Trees etc	1000	1000	2000		
Allotments-waste/water	500	500	500		
<b>Sub Total</b>	<b>13700</b>	<b>23800</b>	<b>30500</b>	<b>6500</b>	<b>10000</b>
<b>SECTION 137 LGA 1972</b>					
Grants/Donations-total	300	300	300		
Additional:					
Bowls Club	100	0	0		
Cricket Club/Football Club			2000		500 *****
War Memorial			6500	3000	3000 ***
<b>Sub Total</b>	<b>400</b>	<b>300</b>	<b>8800</b>	<b>3000</b>	<b>3500</b>
<b>Maintenance</b>					
Contractors Fees	6200	6000	3000		
Consumables	400	200	200		
<b>Sub Total</b>	<b>6600</b>	<b>6200</b>	<b>3200</b>		
<b>MISC- see below</b>	<b>700</b>	<b>2400</b>	<b>2500</b>	<b>1000</b>	<b>1400</b>
<b>TOTALS</b>	<b>32100</b>	<b>44150</b>	<b>58022</b>	<b>10500</b>	<b>14900</b>
<b>Less Income (See below)</b>	<b>1500</b>	<b>7500</b>	<b>16200</b>		
<b>Net</b>	<b>30600</b>	<b>36650</b>	<b>41822</b>		
<b>Less From Reserves</b>	<b>3000</b>	<b>7000</b>	<b>10500</b>		
<b>Net requirement</b>	<b>27600</b>	<b>29650</b>	<b>31322</b>		

Page 1 of 2

Precept Proposal 2025\_2026

Precept 25-26	23-24	24-25	Precept 25-26	Reserves	See Below
<b>MISC costs as follows</b>					
Environmental	0	500	0		
Speedwatch	250	100	100		
Village signs	0	400	0		
Warm Wednesday		1400	1400		1400 **
Pond management	100	1000	1000	1000	
<b>TOTAL</b>	<b>700</b>	<b>2400</b>	<b>2500</b>	<b>1000</b>	<b>1400</b>
<b>Income estimated</b>					
Cemetery Net			0		
Glass re-cycling/ wayleaves etc	1000	1000	800		
Allotments	500	500	500		
*Memorial Hall Trust Fund		5000	5000		
**Suffolk Winter Response Fund		1000	1400		
***War Memorial Trust		0	3000		
****Sports Club		0	500		
*****Grant for Play equipment		0	5000		
<b>TOTAL</b>	<b>1500</b>	<b>7500</b>	<b>16200</b>		





**The amount requested by the above mentioned Parish/Town Council or Parish Meeting by way of precept from West Suffolk Council for the year 1 April 2025 to 31 March 2026 is as follows:**

The 2023/24 figures below are those submitted by Parishes in January 2023 and are included for information purposes only.

		2024/25	2025/26
Expenditure (excluding contributions to reserves)		£ 36,650	£ 41,822
Contribution to (+ve)/from(-ve) Reserves		£ -7,000	£ -10,500
<b>Net Expenditure</b>	<b>A</b>	£ 29,650	£ 31,322
Parish Precept	<b>B</b>	£ 29,650	£ 31,322
Tax Base (see explanatory note)	<b>C</b>	434.37	429.58
Parish Band D Council Tax	<b>B÷C</b>	£ 68.26	£ 72.91
Increase/-Decrease			£ 4.65
Percentage Increase/-Decrease			6.81%



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#### Sudbury Air Cadets Speculative Grant Enquiry

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From Wilson, Charles CI (RAFAC-CE-NS-2470) <[charles.wilson101@rafac.mod.gov.uk](mailto:charles.wilson101@rafac.mod.gov.uk)>

Date Mon 28/10/2024 11:42

To CAVVPC@outlook.com <[CAVVPC@outlook.com](mailto:CAVVPC@outlook.com)>

Dear Kay Garner,

I wonder whether the following project may be tabled during the upcoming parish council meeting, please?

Many thanks,

Charlie Wilson

Dear Parish Council,

I hope this email finds you well. I am making contact to discuss the new Sudbury Air Cadets paddlesports programme, which I hope you may please consider supporting by means of a grant at your upcoming meeting.

While the squadron is in Sudbury, our large catchment area includes Cavendish and several current cadets live in the village. The squadron has also been active in Cavendish through attendance of the annual fete, participation in the scarecrow and Christmas tree competition and through the maintenance and rededication of the grave of Group Captain Cheshire in Cavendish cemetery.

I volunteer as a Civilian Instructor for the Sudbury Squadron, which mainly involves overseeing the Duke of Edinburgh's Award (DofE) and 'Adventure Training' (outdoor activities) for our 50 enrolled cadets. Myself and another CI hold national governing body qualifications to lead canoeing, kayaking and paddleboarding, and this year we have made significant efforts to implement paddlesports as a regular feature of the squadron adventure training programme.

To date, we have led ten sessions on the River Stour and at Lackford Lake in Bury St Edmunds. We also organised a successful two-day canoe expedition in August on the River Stour, camping overnight in Bures. All sessions have all been over-subscribed, and the staff team has been impressed by our cadets' personal development, enthusiasm and keenness to take part; the majority being completely new to the sport. We also feel that the sessions offer physical and mental health benefits, providing an opportunity to do something different, be outdoors, socialise with and make new friends, and exercise.

Moving forwards, we plan to offer paddlesports sessions on a regular basis throughout the year, including swimming pool sessions during the colder months. During the summer we hope to run sessions weekly, such that cadets can use paddling as their DofE physical section activity. We are also keen to get the cadets involved in environmental projects such as river cleanups, which would have environmental benefit and contribute towards their DofE volunteering section.

We also aim to be more ambitious with the paddlesports programme in line with our organisation's motto, 'venture adventure'. We plan to lead supervised multi-day river expeditions to waterways such as the Norfolk Broads and the River Wye, and I am currently completing the higher Paddlesport



Touring Leader qualification to allow us to lead cadets down the easy white-water sections of this river. We also hope to incorporate paddling into our DofE programme (which is currently walking only) by offering silver and gold level overnight water-based expeditions. We feel that trips of this type would be affordable and offer genuine adventure, and that we have the volunteer staff and logistics available to make them happen.

Opportunities of this type are currently not available to any cadets in 'Norfolk and Suffolk Wing', whereas they are well established in other areas such as Essex Wing. We feel that Sudbury Squadron headquarters is ideally placed to become a cadet paddlesports base, with sufficient space and keen volunteer staff to store, look after and use the equipment. As we have already begun to do, we hope to invite other squadrons and their instructors to use our equipment and take part in the sessions to ensure it benefits as many young people as possible.

The programme so far has relied on the hire of scouts equipment, which has held us back due to the cost and limited availability of this kit (which is in hot demand by the scouts themselves). We have also found that the kit available is not suitable for anything more than day trips on flat water. Ultimately, therefore, we would like to acquire our own collection of equipment such that we can run more sessions and have control over when sessions are scheduled. Following fundraising efforts this summer (including the popular Drill Hall history talks) we have made significant progress, purchasing new buoyancy aids, helmets, throwlines, and six second-hand pool kayaks and one canoe. We also received a donation of 15 used river kayaks from Bedfordshire and Cambridgeshire Air Cadets to help us get started.

The table below shows the items (with notes and approximate costs) we would need to acquire to have a full expedition-ready set of equipment.

Item	Web Links	Notes	Cost	Quantity	Total Cost
Old Town Discovery 158 open canoe	<a href="#">Old Town Canoe</a>	Well-regarded open canoe. Necessary for carrying kit on overnight expeditions. Also useful as safety boats on sessions, as less experienced/tired/cold/injured paddlers can sit in the canoe while their partner paddles.	£1400	2	£2800
Pyranha Fusion II Crossover kayak	<a href="#">Pyranha Fusion II</a>	Good all-rounder kayaks for flatwater sessions and touring (due to rear storage hatch). Suitable for easy whitewater trips (e.g. River Wye). Ideal for DofE expeditions.	£985	6	£5910
Kayak paddles	<a href="#">TNP Paddles</a>	Our existing paddles are poor quality and too heavy for younger cadets.	£55	16	£880
Canoe paddles	<a href="#">Canoe Paddles</a>	For open canoes.	£40	4	£160
Neoprene spray decks	<a href="#">Spray deck</a>	Neoprene skirt worn around waist which fits over the kayak cockpit hatch to prevent water ingress.	£70	6	£420
				<b>Total:</b>	<b>£10170</b>



This project entails a significant approximate cost of £10,000, which we hope to raise gradually through a mixture of local fundraising, locality awards and grant applications. We are confident that the project meets many of the necessary criteria for funding, and I am currently working through a long list of possible grant opportunities including Suffolk Community Foundation, Tesco, Co-op, Sport England, National Lottery and Paddle UK.

We would be very grateful if potential support for this project could be discussed at your next meeting. We appreciate there must be many worthy causes seeking finite funding; however we would be very grateful for your consideration and for any funding which would put us closer to achieving our aim. I would be very pleased to discuss further and answer any questions you may have - please do not hesitate to get in touch.

I look forward to hearing from you.

Yours sincerely,

Charlie Wilson

*Civilian Instructor*

*2470 (Sudbury) Squadron ATC*

*[charles.wilson101@rafac.mod.gov.uk](mailto:charles.wilson101@rafac.mod.gov.uk)*

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**From:** Finance <[finance@swcab.org.uk](mailto:finance@swcab.org.uk)>

**Sent:** 11 October 2024 15:29

**To:** [poslingforddd@outlook.com](mailto:poslingforddd@outlook.com) <[poslingforddd@outlook.com](mailto:poslingforddd@outlook.com)>; [cavvpc@outlook.com](mailto:cavvpc@outlook.com) <[cavvpc@outlook.com](mailto:cavvpc@outlook.com)>

**Subject:** Letter from Citizens Advice



**To: Parish Councils**

**October 24**

Dear Mr. Turner,

I am writing to update you on our work and to ask you for your support to help our charity provide our advice services.

We support people across West Suffolk by providing, free, confidential, and impartial advice on a wide range of issues, including benefits, housing, relationships and family, debt, energy, utilities, and employment.

We are continuing to see more people seeking our help with their issues and problems. Between April and the end of August this year, we have helped 3,137 clients with 12,172 issues. For the same five months in 2023, we helped 2,714 clients with 10,932 issues.

Pension Credit is very much in the news right now, due to the recent changes to the qualifying conditions for the Winter Fuel Payment. Below is a link to the 'Winter Fuel Payment' on the GOV.UK website.

<https://www.gov.uk/winter-fuel-payment/eligibility>

We can support people of pensionable age to check if they are eligible and make a claim for Pension Credit.

We made a successful grant funding application to the Nationwide's Community Grants Fund, last year as we wanted to do more to support older people. We were aware that Pension Credit was significantly underclaimed by older people and this was one of the reasons for the application.

This is the link to our website: -

[Citizens Advice West Suffolk | Free, confidential, independent advice \(suffolkwestcab.org.uk\)](https://suffolkwestcab.org.uk)

Please do encourage people to contact us if they are struggling with an issue.

We can provide a summary of the key issues that we have supported people with in your parish. Please email my colleague Joanne Albini, [joanne.albini@swcab.org.uk](mailto:joanne.albini@swcab.org.uk) and we will email the information.

Most of our team are volunteers and we currently have 72 volunteers plus our 10 Trustees. Details of current volunteering opportunities can be found on our website in the section 'join us'.

<https://suffolkwestcab.org.uk/join-us/>

We have a range of roles including, benefit form fillers, advisers, client support advisers. We are also seeking Trustees and are especially interested if they have skills or interest in either: -

- PR and communication
- Event organisation
- Employee wellbeing and engagement

Cavendish Parish Council

[cavvpc@outlook.com](mailto:cavvpc@outlook.com)



We are not funded directly by central government, we rely on support from local councils, other charitable grants, and individual donations. If you can support us with a donation towards our work, it would be much appreciated.

If you can, please send payment made payable to:

Suffolk West Citizens Advice Bureau at: 90 Risbygate Street, Bury St Edmunds, IP33 3AA or to CAF Bank, account number: 00021551; sort code: 40 52 40

Best regards,

Carol Eagles, Chief Executive Officer, Citizens Advice West Suffolk

email: [finance@swcab.org.uk](mailto:finance@swcab.org.uk)

Citizens Advice West Suffolk



## Robert Harman Carpets & Vinyls

3 ST MARY'S CLOSE, CHILTON  
 Sudbury, Suffolk, CO10 0PN  
 United Kingdom

Telephone: 01787371486  
 Email [robh2009@live.co.uk](mailto:robh2009@live.co.uk)

### Issued To:

PARISH CLERK - CAVENDISH MEMORIAL HALL  
 CAVENDISH MEMORIAL HALL  
 MELFORD ROAD  
 CAVENDISH  
 SUFFOLK

### Deliver To:

### SALES QUOTE

PARISH CLERK - CAVENDISH MEMORIAL HALL  
 CAVENDISH MEMORIAL HALL  
 MELFORD ROAD  
 CAVENDISH  
 SUFFOLK

**Issue Date**  
 08/11/2024

**Expiry Date**  
 31/01/2025

**Number**  
 SQ-267

Description	Qty/Hrs	Price/Rate	VAT %	Net
F.A.O Kay	1.00	1,885.00	20.00	1,885.00
To supply & fit to Kitchen : ULTRAGRIP XTREME CONTRACT vinyl. 6.45 x 4.00 Stuck down all over with f-48 adhesive. New 6mm plywood screw fixed all over, Feather coat finish. 1 JOIN under work surfaces on outside wall. Trim plinths as required to allow vinyl to fit under. Seal edges with 785 sealant. 1 x metal edging to doorway. Take up remaining vinyl flooring & dispose.				

VAT Rate	Net	VAT
Standard 20.00% (20.00%)	£1,885.00	£377.00

Total Net	1,885.00
Total VAT	377.00
<b>TOTAL</b>	<b>£2,262.00</b>



Cavendish Parish Council

[cavvpc@outlook.com](mailto:cavvpc@outlook.com)

**From:** "Stillwater Management" <enquiries@stillwatermanagement.co.uk>



**Subject: Cavendish Pond Silt Survey Results and Recommendations**

**Date:** 15 October 2024 at 13:19:15 BST

**To:** "'Malcolm Halliday'" <cavparishchairmalc@gmail.com>

Dear Malcolm,

Good to meet you at the pond last week, thank you for all your help.

We spoke in detail about the pond, the possible options and about how best to move forward with a future management plan.

Please find attached a sketched map of the silt survey indicating transect lines, sounding points and values for each point.

### **Silt Survey Methodology**

- X2 probes, one clean one with 150mm disc fitted.
- Clean probe driven to pond base to record 'Total Depth' (T).
- Disc probe rested on silt at the same sounding to record 'Water Depth' (W).
- Formula for calculation of silt depth,  $(T) - (W) = \text{Silt Depth (S)}$ .
- Wading was the method of access, due to shallow depth of pond.

### **Silt Survey Results**

- A naturally shallow pond (2-3ft deep) with very firm base.
- Slightly deeper silt in areas closer to the inlet – suggests mineral deposits from the times that turbid water enters the pond and deposits its load as energy is reduced.
- There is not too much of a localised silting issue, as the total pond depth here is greater too – so water depth remains roughly the same.
- Generally low amounts of silt, considering shallow ponds are generally very vulnerable to silting up.
- There is an average of 2ft of water over 6" of silt – **this does not warrant mechanical removal at this stage** – the environmental impact, as well as cost would be too high in my opinion.



My field notes as follows:

### Site Appraisal

- Pond appears naturally shallow and only minimal filamentous algae is present.
- 'Splash' type aerator functioning.
- Spring fed, as well as surface run-off entering through pipe beneath road, source water liable to carry suspended solids during times of peak flow. Deposition caused by settlement from this flow is currently mitigated to some extent by the area of encroached (but not extensively) aquatic marginal vegetation which is acting as filtration/catchment area for solids.
- This area should not be allowed to extend any further, and some regular manual removal of sediments will ensure it remains aquatic, rather than becoming territorialised.
- The outlet is functioning, although issues with blockages to pipework/drain beneath grate are common. The flood level overflow pipe is higher than the grate and should, if functioning, prevent serious flooding.
- Marginal vegetation is established and diverse, well managed with little terrestrial encroachment.

### Recommendations – Future Action Plan

I would suggest that silt remediation rather than mechanical silt removal is the way forward. By increasing the amount of aerobic decomposition, we can effectively use the same processes as the sewage treatment industry to make the pond more efficient at breaking down organic detritus.

This can be done by using additional aeration and regular treatments with Ultra Refined Calcium Carbonate.

- Aeration increases the amount of dissolved oxygen available to micro-organisms which decompose organic silt.
- Calcium Carbonate (Pure Chalk), a very eco-friendly substrate (chalk and water go well together – think chalk stream) is composed of billions of tiny Coccolith exoskeletons from marine invertebrates (plankton) these in fossilised solid powder form, have a huge surface area. As the chalk settles into the silt, it effectively opens up the silt structure (at a microscopic level) and allows aerobic *rather than* anaerobic decomposition. This basically means rotten weed, leaves, other organic waste is actively decomposed rather than just 'pickling' which happens in stagnant *anaerobic* water.
- This way, with regular treatments, one can reverse organic silt build up, slowly, over time.
- It is also why older, declined ponds rapidly become much worse, once the oxygen has gone, nothing that enters the pond ever breaks down, meaning an exponential rise in accumulated silt and rapid decline of the pond.
- The other benefit is that by instigating these conditions, algal growth should also be diminished.



There will be some mineral silt present too, not just from settled solids, but also road run-off and eroded masonry. This can only be physically removed, but for now, there is not enough to justify the cost or environmental impact. An attempt at manually removing it from just in front of the inlet would be hard work but worthwhile.

### Recommendations

- Install a bespoke designed diffused aeration system. These are very low power consumption, very reliable and all that is seen is plumes of bubbles from the diffusers. The air pump will be tucked behind the wall. Set on a timer it can work all year round. The splash pump can be used for warmer months only.
- Twice annual (Autumn and Spring) treatment with ultra refined calcium Carbonate of less than 5 microns.

### Costs

- Design, supply and installation of diffused aeration system £1,980.00 + vat
- Supply and application of Calcium Carbonate £485.00 + vat per application.

I hope this helps, look forward to hearing from you.

Kind Regards,  
George Leeks BSc (Hons) MIFM

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