



The meeting of the Finance Committee Meeting for Cavendish Parish Council took place on Monday 15th September 2024. In the Cavendish Memorial Hall at 4.15pm.

Councillors Present: Malcolm Halliday, Nicky Welch and Annette Williamott.

Also present: Kay Garner (RFO)

1. Acceptance of apologies for absence.

None.

2. Declaration of Interest in items on the agenda and dispensation requests.

No councillor declared an interest in any item on the agenda. No dispensation requests were received.

3. Approval of minutes of the previous meeting held on 16th June 2025.

It was agreed that the minutes were correct. Malcolm Halliday signed them.

4. Public Session (20 minutes)

No members of the public were present.

5. To receive an update on the list of actions agreed at the last meeting.

- Terms of Reference complete subject to proposed changes to be updated (as attached)
- Benches
This survey has not been completed. To be re-added to next Agenda
- Signs have been cleaned. Thank you for Parishioner Stuart Letten for this work carried out.
- CCTV quotes to be obtained for this at the entrance doors to the Memorial Hall. Outstanding.

6. Grass Cutting

It was agreed to obtain like for like quotes from:

James Munro Landscaping

West Suffolk Council

Tim Jackson

Action: RFO

7. Play Area – Repairs

Full council had agreed for this work to be completed by Mortimer Contracts Ltd.

8. 2025/2026 Budget

Documentation was provided by the RFO. Further analysis data will be provided prior to the November Finance Meeting.

9. Correspondence

Glass Recycling. An email had been received from West Suffolk Council regarding this. Clarification will be sought.

Action: RFO

10. Any other business for noting or including on the next agenda of the next meeting on Monday 3rd November 2025.

- **Trees**
New Survey is required
Planning Application is still outstanding
School Trees overhanging Play Area
Action: RFO/Clerk
- **Benches - Survey**
- **CCTV**

There being no further business the meeting closed at 17:50.

Signed:

Dated: