Minutes of the Finance Committee Meeting for Cavendish Parish Council held on Monday 10<sup>th</sup> June. In the Cavendish Memorial Hall at 10.00am.



**Councillors Present: Malcolm Halliday and Nicky Welch** 

Also Present: Kay Garner (RFO/Clerk)

# 1. Acceptance of apologies for absence.

Apologies were received from Councillor Annette Williamott and accepted.

## 2. Declaration of Interest in items on the agenda and dispensation requests.

No councillors declared an interest in any items on the agenda. No dispensation requests were received.

## 3. Approval of minutes of the previous meeting held.

Not Applicable (Previous minutes approved at Parish Council Meeting)

## 4. Public Session (20 minutes)

Not Applicable. No members of the public attended.

#### 5. Memorial Hall

## Kitchen Floor Repair.

Quote from Marjoram Builders for initial repairs was accepted. (Copy attached) This would be funded from the Parish Council Reserve Fund. An application to the Memorial Hall Trust will be made to fund any further repair work and replacement flooring costs.

#### Roof Repair.

A Quote will be obtained for the cost of repairing a section of the roof. An application will be made to the Memorial Hall Trust to fund this.

**Action:** Malcolm Halliday

# 6. Defibrillator – Replacement

It was agreed that a replacement for the faulty one located outside the Memorial Hall would be purchased. Suitable model is Lifeline AED. Cost will be £950 plus VAT. Quote attached.

#### 7. War Memorial

A quote has been obtained for the cleaning and repair. (Copy attached) As this exceeds the reserve funds of £3000 an application for a grant will be made to the War Memorial Trust.

**Action:** Kay Garner

#### 8. Play Area

Requested quotes had not been received prior to the meeting. (See Agenda Item 10)

#### 9. Correspondence

- A request to fund a mirror in Water Lane was declined on the grounds that it is subject to Highways approval/permission and this has been declined by the Highways department.
- Pond. Blockages are still occurring and causing issues with the pond. Dyno-Rod will be called to investigate blockage and possible solutions.

**Action:** Malcolm Halliday

Lychgate to Cemetery

Repairs may be required. Roofer quoting for Memorial Hall will also quote for this.

**Action:** Malcolm Halliday

- 10. Any other business for noting or including on the next agenda of the next meeting to be held on 2<sup>nd</sup> September 2024.
- Pre-School Lease
- Play Area
- Memorial Hall Trust Application(s)

There being no further business the meeting closed at 11am

Signed: Mululicley (Chair) Dated: 2/9/24

Page **2** of **5** 



MARJORAM

Specialist Builders

Neville Marjoram A.C.A.B.E. & Janice Marjoram
16 The Pippins, Glemsford, Suffolk CO10 7PQ

Tel: 01787 280045

www.marjoramspecialistbuilders.com
email: marjorambuilders@btconnect.com

Cavendish Memorial Hall C/O Mr M Halliday 19 Greys Close Cavendish Suffolk CO10 8BT

4th June 2024

Dear Sir

Re: Kitchen Floor. Cavendish Memorial Hall.

Further to our recent meeting, we have pleasure in providing the following cost as discussed.

To the main kitchen floor, remove an area on vinyl 2.6m x 4.40m and save if possible.

Cut out the flooring under and remove.

Supply and fix new 22mm boarding, install noggins as necessary at junction with the remaining floor.

Clear all debris from site.

All for the sum of £1269.00 + VAT

It is assumed we would be allowed free use of the water and electrical services for the works.

Value added tax will be charged at the rates in force at the time of Invoice.

We take this opportunity in thanking you for your valued enquiry and apologise for the delay in preparing the above cost, we now await your further instruction.

Yours Sincerely

J Naca

M MARJORAM



#### **BRADFORD MEMORIALS LIMITED**

**Memorials Inscriptions Renovations** 

4, The Old Coachworks, 38 Church Street Great Baddow, Chelmsford, Essex, CM2 7HY

5th June 2024

Dear Kay,

Thank you for your recent enquiry regarding a clean of the War Memorial on Cavendish village green. As you know, our stonemasons have been to take an initial look as they were working out that way. Our proposal would be to clean the memorial by resurfacing each part by rubbing it down to get back to the good stone beneath. We would go very gently over the letters as it won't be possible to re-cut them. This is due to their low down position close to each step so our stonemasons wouldn't be able to manoeuvre their chisels around to do this. We believe that there is enough depth in the letters to take a rubbing of the stone. We would also re-point the joints on the memorial. In order to carry out the proposed work we would need to fit scaffolding around the memorial. Please now find our initial estimate below for your finance committee meeting on Monday. If you would like to consider us to carry out the work, the owner of the business, Mr Andy Bradford, will take a visit out to the site to confirm the estimate although he thinks it is unlikely to really change:

| Description   | Cost (£) | VAT (£) | Total (£) |
|---|----------|---------|-----------|
| Set up scaffolding, re-surface all stone parts of the |          |         |           |
| memorial and re-point the joints                      | 6500.00  | 1300.00 | 7800.00   |

Please do not hesitate to contact us if you have any questions or if we can be of any further assistance. We look forward to hearing from you.

Yours sincerely

Bradford Memorials Limited