



**Minutes of the Finance Committee Meeting for Cavendish Parish Council held on Monday 2<sup>nd</sup> September 2024 at 19 Greys Close, Cavendish at 14:00.**

**Councillors Present: Malcolm Halliday, Annette Williamott and Nicky Welch.**

**Also Present: Kay Garner (RFO/Clerk)**

**1. Acceptance of apologies for absence.**

No absences.

**2. Declaration of Interest in items on the agenda and dispensation requests.**

No councillors declared an interest in any items on the agenda. No dispensation requests were received.

**3. Approval of minutes of the previous meeting held.**

Previous minutes of 10<sup>th</sup> June 2024 were approved and signed by the Chair.

**4. Public Session (20 minutes)**

Not Applicable. No members of the public attended.

**5. Pre-School Rent**

A copy of the Pre-school accounts will be requested.

This will form part of the rent review at the November Finance Committee Meeting.

**Action:** Kay Garner

**6. Memorial Hall**

• **Hire Fees.**

The new hire fees proposed by the Memorial Hall Committee were approved.

**Action:** Submit to Full Council for approval

• **Fridge.**

It was agreed that the cost of a replacement fridge and new microwave should be obtained.

**Action:** Kay Garner

• **CCTV**

It was agreed that the cost of CCTV should be obtained.

**Action:** Kay Garner

**7. War Memorial**

Grant application is still outstanding. It was proposed that the estimated funds held should be increased to £6500 so that the work can be carried out if no grant is received.

**Action:** Submit to Full Council for approval.

**8. Play Area**

It was agreed that the necessary Play Area repairs should be carried out (except for the bark) as per the quote totalling £2060.

**Action:** Submit to Full Council for approval.

#### **9. Notice Board**

It was agreed that the Notice Board (opposite The Bull) should be replaced at a cost of £532.80 including VAT.

**Action:** Submit to Full Council for approval.

Possibly replace the Memorial Hall Notice board. On the Full Council Meeting agenda for September.

#### **10. Pond**

It was agreed to fund a survey of the pond to establish what work is required.

Option 2 on the quote £345.00.

**Action:** Submit to Full Council for approval.

#### **11. Clerk Training**

It was agreed to include the Clerks CiLCA qualification training as part of the new budget.

#### **12. Correspondence**

- A request was received from The Illuminators for a donation towards their Christmas Tree as part of the festival in Cavendish.

**Action:** Submit to Full Council for approval.

- **Tree Survey**

It was noted that the Trees on the Cavendish Green may need some work.

It was agreed that the Tree Surgeon should be contacted to carry out a survey to determine the work required.

**Action:** Kay Garner

#### **13. Any other business for noting or including on the next agenda of the next meeting to be held on 4<sup>th</sup> November 2024.**

None

**There being no further business the meeting closed at 4pm.**

Signed: ..... (Chair) Dated: .....

**Memorial Hall (Includes use of Kitchen and Garrett Room)**



Hirer	Sunday – Thursday (Per Hour)	Friday and Saturday (Per Hour)
Residents/Cavendish Organisations	£7	£8
Non-Residents and Commercial	£11	£12
Other Charges	Total	
Heating (As required) Meter	£1 or £2 Coins	
Elections	£250.00	
Deposit	£25.00	



For Charity Events please contact the Clerk for hire charges.

For Car Park Hire equivalent hall hire charges will apply

To qualify for Residents Rates the principal hirer must reside within the Cavendish Parish Boundary.

Hire is per hour in one-hour blocks during these times:

Hire Times	From	To
Monday to Thursday	09:00	23:00
Friday and Saturday	09:00	00:00
Sunday	09:00	22:30

(New Years Eve to 01:00)

DRY



## MORTIMER CONTRACTS LTD

Nursery Farm, Daws Cross

Bures, Suffolk, CO8 5EE

Tel/fax: 01787 227884

Mobile: 07342 882944

Vat Registration Number: 103 9910 84

6<sup>th</sup> July 2024

The Clerk, Cavendish Parish Council

Dear Kay,

### QUOTATIONS

To supply and spread 10m3 of play grade bark £1125 + VAT

Multi play Junior – to tighten all loose fittings. To rub down all metal work and re-spray with red paint. To replace two old sections of chain and relevant connectors. To replace both sets of swing chains, bushes, shackles and seats £1075 + VAT

Climbing frame – to tighten all loose fittings. To rub down all metal work and re-spray with re paint £345 + VAT

Signs – to remove all excess threads and replace with plastic safety caps – £100 + VAT

Gates – to remove all flaking paint and re-spray red to both gates £240 + VAT

Mixed swings – to supply and fit new swing chains, bushes and shackles £300 + VAT

We have not yet got our prices from the supplier on the new equipment, we will send these as soon as we are able to.

Yours sincerely,

C A Mortimer

Mr C A Mortimer, ROSPA Operational Inspector NO. OP2022  
Managing Director  
Mortimer Contracts Limited  
07342882944/01787227884



## Shield Exterior Wood Showcase Noticeboard

Excl. VAT: **£444.00** Incl. VAT: **£532.80**

PRODUCT NO: **49159N**

### SIZE:

Takes 18x4 Sheets - 140wx105h (cm) 

### COLOUR: Green



### DELIVERY SERVICE:

Choose an Option... 

**From:**

enquiries@stillwatermanagement.co.uk

**Date:** 16 August 2024 at 15:12:08  
BST

**To:** Malcolm Halliday  
<cavparishchairmalc@gmail.com>

**Subject: RE: Cavendish village pond  
(The Waver)**

Dear Malcolm,

Good to speak to you this week.

As discussed it may well be the case that some 'silt remediation', rather than more drastic mechanical silt removal may be possible. This has less environmental impact, but would only be applicable to reducing any organic silt.

Silt remediation seeks to create ideal conditions for aerobic microbial decomposition, removing organic detritus in much the same way as a sewage treatment plant operates.

If, however, the silt is from bank erosion or mineral aggregates brought in from flooding or a turbid supply stream, these can only really be removed by mechanical extraction.

To get things moving, here are a couple of options:

1. Site visit only, followed by concise email containing prescriptive criteria for a management action plan (may involve recommendation of a silt depth survey) and feedback of visual observations. Cost £165.00 + vat
2. Site visit including silt depth survey conducted using probes, working from a small vessel. This will be followed by results of survey and a digitised field sketch map of pond with the various silt depths. Cost £345.00 + vat.

Having an idea of the accumulated silt depth would be useful in determining the best course of action. It would, however, be essential to be able to tender for mechanical desilting works. We would never quote for a mechanical de-silt without a survey, as it is total volume of silt to be removed, which has greatest influence on the total cost.

Ponds with some organic silt, but which still retain a decent water depth, can often be improved by silt remediation practises alone.

Ponds that have degraded to the point whereby there is more silt than water, do really require full scale restoration in the form of mechanical silt removal.

There is a vast difference in cost between the two, so fingers crossed it is not too silted up!

All initial fess are refundable, but only should we be awarded future projects with a value exceeding £4500.00 + vat

Hope this is of use, look forward to hearing from you.

Kind Regards,  
George Leeks BSc (Hons) MIFM

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Stillwater Management

e: [enquiries@stillwatermanagement.co.uk](mailto:enquiries@stillwatermanagement.co.uk)

w:

<http://www.stillwatermanagement.co.uk>